

VOLUNTEERING AT ATHELSTONE SCHOOL

We truly value our volunteer parents and caregivers who give up their own time to support our students and teachers. Being involved in your child's education adds to their experience and sends a clear message that their education is important to you.

The Department for Education have provided guidelines to schools to ensure all volunteers meet the required suitability checks.

NEW VOLUNTEERS

All new Volunteers are required to apply for a Working With Children Check (WWCC) and must also complete the following;

- A Volunteer Application Form.
- Responding to Abuse and Neglect – Education and Care (RAN-EC) Online Session (**course soon to be updated see below**).
- Volunteer Induction - Online Session.
- Volunteer Site Induction Interview. This will be conducted by a site leader to discuss the expectations of volunteers, site responsibilities, site orientation and WHS information. The volunteer will be provided with a role description and will be asked to sign a Volunteers Agreement.

EXISTING VOLUNTEERS – RENEWAL OF Working With Children Check (WWCC)

We will advise existing volunteers via email when their Working With Children Check is due for renewal. In addition to renewing your WWCC you may also need to complete the following,

- A Volunteer Application Form
- Responding to Abuse and Neglect – Education and Care (RAN-EC) Online Session (**course soon to be updated see below**).
- Volunteer Induction - Online Session

Additional requirements will vary depending on when the volunteer last completed the online sessions as the training programs are reviewed and updated by the Department for Education from time to time.

ALL VOLUNTEERS - NEW MANDATORY NOTIFICATION TRAINING AVAILABLE FROM 1 JULY 2021

The new training will be called Responding to Risks of Harm Abuse and Neglect – Education and Care (RRHANEC). The change of name reflects changes to legislation and the expanded content of the new course. The new course will take 2 hours to complete (you can pause and restart the training so you don't need to complete it in one session).

All volunteers (existing and new) will need to complete the new online course by 31st December 2021. The only exception to this is if you have completed the current course recently and have a certificate with an expiry date of 31st December 2024. You can still complete the existing course up to the end of June 2021.

If you have any further questions about volunteering at school or If you would like to start volunteering, please ask at the front office.

Jackie Day
Volunteer Co-ordinator