

MISSION STATEMENT

Athelstone School After School Sport aims to provide an:

Inclusive, enjoyable, safe environment enabling students to develop skills and relationships in a respectful, sporting manner.

CODE OF CONDUCT

A code of conduct exists that all players, parents and coaches of all school teams must read and sign once per year per sporting code. The co-ordinator for each sport will be responsible for ensuring that a code of conduct form has been signed by all relevant parties before the first game and/or start of the season.

There will be sanctions for breaking the code, able to be enforced by either the coach, co-ordinator, convenor or school principal if necessary:

1. Verbal warning.
2. Sit out if continued bad behaviour. This could constitute time on bench if during a game or sit out during training at the coach's discretion. Parent/guardian to be advised.
3. Exclusion from match or team if appropriate conduct is still not maintained.

TEAM SELECTION

Team selection is carried out by the relevant sport co-ordinator at the beginning of each season. Team selection can be an extremely time consuming and difficult task. Whilst every effort will be made to accommodate specific requests from players and their families, the final decision rests with the co-ordinator and needs to be respected.

The following criteria should be followed when establishing teams, in the following order of priority:

1. Time on existing team if appropriate
2. Year level match/age
3. Time of application

Player notification of team selection will be made via email or phone contact by either the coach or co-ordinator as soon as practicable once teams have been finalised, using the contact details supplied during online registration. A player must notify the coach and/or co-ordinator that they accept or decline their position on the team within 7 days of notification of team selection and after this time fees for the season will be payable.

If a player is not selected due to a team being full, a waitlist will be generated by the co-ordinator and as room becomes available on a team, offers to join the team will be given in order of joining the waitlist.

PLAYER ATTENDANCE AT TRAININGS/GAMES

It is an expectation of Athelstone School that all players attend training and games on a weekly basis. In cases of sickness, injury or family holidays – notification of a player absence is expected to the team manager and/or coach in a timely manner. Two or more absences without notification at either a game or training session is grounds for dismissal from the team and is at the coaches and/or the sports committee's discretion.

EXPECTED PARENT/GUARDIAN INVOLVEMENT

It is an expectation of Athelstone School that all players, regardless of age, have a parent/guardian present at all games and training sessions. In the event of a parent/guardian absence at either a training session or game, direct consent from the team coach must be sought for each instance to allow a player to train/play with the team for that session/game. In the case of inadequate parent/guardian supervision of a team, it may be necessary to withdraw the team from competition.

SPORTS EQUIPMENT, UNIFORMS & FEES

All uniforms, equipment utilised by after school sport (excluding major items of equipment such as goals), competition fees, first aid kits, trophies and sports presentation night refreshments must be financed by the fees invoiced to players. Fees are discussed and amount set by the after school sports committee at the beginning of each year to cover these costs. After school sport is a not-for-profit branch of the Governing Council. All fees go directly to the relevant sporting code to assist with the running and improvement of the sport at Athelstone School.

Invoices shall be sent out by Week 3 of the relevant term in which each sport season starts or as soon as teams are finalised (whichever is sooner).

Once a player has played 3 or more games for a team in a season, they will be considered a permanent member of the team and will be invoiced for the season accordingly. The calculated invoice amount stands regardless of whether or not the remainder of the season is completed by a player (with the exception of extreme circumstances such as a broken bone or hospitalisation).

It is a requirement that all after school sport invoices are settled promptly upon receipt. Overdue invoices will be followed up by the school and/or the after school sports convenor/treasurer. All after school sport invoices must be finalised by the end of Week 1 Term 4 for a player to receive an invite to the End of Year Sports Presentation Night.

Uniforms will be supplied to each player at the start of each season as part of the sports fees invoiced. It is expected that uniforms are returned in good usable condition at the end of the final season for the year. Where a uniform is damaged, unable to be reused or not returned, a player will be invoiced for the replacement cost of that uniform.

AFTER SCHOOL SPORTS POLICY

SPORTS PRESENTATION NIGHT

Athelstone School recognise the importance of an individual's participation in their chosen team sport. As such, an evening is held in Term 4 to recognise the efforts of each player who has participated in After School Sports during the year.

All players attend, stay for entire evening. Coaches present team players with participation recognition. Short speeches from a team representative about the season is encouraged but no gifts at this time due to time constraints. MC is usually a member of staff.

Food and drink is organised by the committee and is complimentary for all invited players, coaches, team managers, co-ordinators and committee members.

SPORTS PERSON OF THE YEAR

A recommendation is made by the committee after feedback from teachers and coaches but the final decision is made by staff.

Criteria for this award is as follows:

1. Representing School Sports
2. Shows outstanding talent
3. Consider attitude and sportsmanship
4. Shows leadership skills
5. Commitment to sport.

The Sports Person of the Year is presented at the end of Sports Presentation Night.

AFTER SCHOOL SPORTS COMMITTEE

The Athelstone School After School Sports Committee (ASASSC) is a branch of the Governing Council and exists to facilitate the smooth running of the after school sport programme offered at Athelstone School. It relies on volunteers from the school community and anyone within the school community is welcome to join.

AFTER SCHOOL SPORTS POLICY

SPORTS CONVENOR

- Chairs the ASASSC meetings & sets the agenda - two meetings per term
- Appoints a Secretary and Treasurer at the start of each year (if needed)
- Circulates meeting minutes after each meeting
- Communicates with committee members.
- Reports to Governing Council
- Liaise regularly with co-ordinators during the year to ensure the smooth running of each after school sport
- Provide end of year Sports Report for the Governing Council AGM
- Keep track of budget and ongoing needs/equipment
- Organise Sports Presentation Night annually, including following up any overdue invoices and organising the trophy order
- Ensure all Police Clearance and RAN training is in place for all co-ordinators, coaches and team managers

SPORT CO-ORDINATOR

- Each sport code will have a volunteer co-ordinator who oversees the running of that sport
- Liaises with sporting bodies (e.g. EZPSSA, SACA, Norwood Basketball League etc.) to organise team registrations and deal with any ongoing communication that may arise during the season from the organisation (i.e. forfeits due to hot weather, changes to fixtures etc.)
- Assemble teams – collate all online registrations into a usable spreadsheet with player names, primary and secondary contact details, email address and medical information etc.
- Collect all Code of Conduct forms from all players before the first game of the year/season
- Email or call/message team selections to all potential players prior to the season starting to confirm their interest in joining the team using the contact details provided on the online registration system
- Appoint coaches
- Provide the Convenor with a full list of coaches, team managers, team player lists and contact details in a spreadsheet by the third week of the season (sooner where possible)
- Create a sports equipment needs list and present it to the Committee for approval and ordering as necessary
- Organise special events such as combined coaching sessions with a high profile sporting person, coaching development sessions for volunteers, trial games prior to the season starting etc.
- Attend sports committee meetings when needed (minimum once per season)
- Promote water as drink of choice.
- Liaise with the coach and/or team manager about any student and/or parent behaviour issues and discuss with the Convenor or Committee any issues that are not easily sorted

AFTER SCHOOL SPORTS POLICY

COACH

- Undertake relevant qualifications/training (as indicated by the relevant sport)
- Obtain a police clearance and RAN training prior to the season starting
- Appoint a team manager (if not already appointed) to assist the team in areas directed by the coach
- Train and develop the team on a regular basis – each session must be run by the appointed coach unless prior notification of a change has been given to the co-ordinator and approval has been granted by the convenor
- Monitor student and parent behaviour as per the Athelstone School Sports 'Code of Conduct'
- Manage and monitor student safety, no child to be left unattended after a game or training session. Conduct a role call at the start of each training session to check for absences and follow up any non-attendance promptly
- Promote water as a drink of choice
- Any grievances within a team should be discussed openly with the co-ordinator first, then the convenor or committee if a resolution can't be found

TEAM MANAGER

- Ensure all players in the team have signed the code of conduct form by the start of the season (liaise with the co-ordinator regarding outstanding forms)
- Assign tops to each player and organise a record of who is wearing which top (to ensure all tops are trackable & returned at the end of the season)
- Organise rosters for time keeping, oranges, umpires, scorers, captain for the game etc.
- Organise team rotations in a fair and inclusive way
- Obtain a police clearance and RAN training prior to the season starting
- Be the primary contact and key communicator for all families/players/coach (e.g. advise of game times, training sessions etc.)
- Collect photos of the season for sharing at the end of year presentation night and email them to the co-ordinator to collate
- Track and obtain match day payments (if applicable)
- Any grievances within a team should be discussed openly with the coach first, followed by the co-ordinator, then discussed with the convenor or committee if a resolution can't be found

Schools Sport SA

- The School Sports Committee meet and recommend 5 Schools Sport SA sports at the beginning of each year. The final decision is made by the school with the aim of maintaining consistency of sporting codes chosen, enabling students to develop and progress.
- A Schools Sport SA uniform (personalised polo shirt) is available for purchase through the school and is the preferred uniform for all events. The purchase of a Schools Sport SA top is not compulsory and those without a top must instead wear a navy blue or white polo top with school logo to events. School basketball players who own their own basketball top may wear this instead of a Schools Sport SA top (with a sleeved t-shirt underneath for sun protection).
- Selection of students for Schools Sport SA is not conducted by the After School Sports Committee.